

## TELECOMMUNICATIONS REQUEST

If you wish to hire a telephone/ADSL line for your event, please complete this form, before Friday 12<sup>th</sup> October, and return it either by post or email. If you are paying by cheque, please mark your envelope "Telephone Installation" and include this form in your envelope, they should be sent to Sandown Park Racecourse, Portsmouth Road, Esher, Surrey, KT10 9AJ.

**Exhibition/Event Name:** Toolfair & Elex

**Date of Event:** 1<sup>st</sup> & 2<sup>nd</sup> November

**Stand No:**

**Company Name:**

**Address:**

**Contact Name:**

**Tel No:**

**Email:**

Type of Line	Cost excl VAT	Number
Telephone Exchange Line <i>Please note you will need to dial 9 for an outside line.</i>	£110 inc handset & first 200 units of calls + VAT	
ADSL Line	£250 + VAT	

I will pay \_\_\_\_\_ including VAT, by cheque made payable to "Jockey Club Racecourses Ltd"

I will pay \_\_\_\_\_ Including VAT, by credit card.

**Tick as applicable**  Mastercard  Visa

Name on Card \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Security Code: \_\_\_\_\_  
(3 digit code on back of card)

**Please note, the lines will not be activated until payment is received.**

*The first 200 units of calls are included within the hire charge and thereafter are charged at 15p + VAT per unit, which will be invoiced to you after the event.* The lines will be connected on the build-up day and disconnected within 15 minutes of its' close.

*Please return to:*

[claire.tilbury@thejockeyclub.co.uk](mailto:claire.tilbury@thejockeyclub.co.uk)