

**FORM 5**

**TOOLFAIR & ELEX**

**VEHICLES THAT FORM PART OF AN EXHIBITION STAND**

**In order to bring a vehicle into the exhibition hall and display it as part of an exhibition stand the exhibiting company agrees to the following requirements which have been set by the Venue and the Show Organisers:**

- 1) Vehicles must be static and have their engines switched off during the open hours of the event.
- 2) The fuel tank of all vehicles must contain only sufficient fuel to move the vehicle in and out of the hall. Diesel vehicles to have the minimum of fuel.
- 3) The vehicle under no circumstances can be refuelled or drained of fuel within the halls.
- 4) The fuel cap must be locked at all times.
- 5) The vehicle must not have the keys left in the ignition, it must have the brake on and it must have blocks put on all the wheels to keep it immobilised during the exhibition.
- 6) Have a drip tray placed under the engine.
- 7) Subject to a risk assessment, battery disconnection may be required for vehicles over ten years old.
- 8) The running of internal combustion engines during the open period of the show is strictly prohibited.
- 9) A time will be allocated during build-up for the delivery of the vehicle

**Signed:** .....

**Name (please print):** .....

**Company:** .....

**Type of Vehicle:** .....

**Stand Number:** .....

**Date:** .....

Please complete and return this form by Friday 17<sup>th</sup> August to:

Kirstin Eldridge  
Toolfair & Elex  
Regal House  
Regal Way  
Watford  
Herts  
WD24 4YF

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