

TOOLFAIR & ELEX
Ricoh Arena, Coventry
CV6 2RP
21st & 22nd September 2017

Accommodation Faxback Booking Form

I am attending the Conference and I wish to book accommodation at the following hotel: **Please tick your preferred hotel and fax back to 0845 000 795, or simply contact us 0845 0000 792. Alternatively book online www.jigsawconferences.co.uk/toolfairstept.aspx**

All hotels are offered subject to availability. Please book early to avoid disappointment.

Hotel	Proximity to Conference	Normal Rate	Discounted Rate
Doubletree By Hilton Ricoh Arena	On Site	N/A	Single £130.00 Double £140.00 Full English breakfast Incl.VAT
Ramada Hotel & Suites Coventry City Centre Hotel	3.7 miles	£165.00	Single £99.00 Double £109.00 Full English breakfast Incl.VAT
Novotel Coventry Hotel	2.2 miles	£160.00	Single £139.00 Double £149.00 Full English breakfast Incl.VAT Request Only
	Name		
	Address		
	Telephone Number		
	Fax Number		
	E-mail address		

Please fill in for all applications: If required please use an extra sheet of paper

Name of Guest	Type of Room	No of Nights	Arrival Dates

We need a credit card number to guarantee your rooms; no payment will be withdrawn from this credit card provided that if you cancel then you do so within the required cancellation terms. We will send a written confirmation of the rooms booked, cancellation terms and your confirmation reference.

Credit Card Details

Please tick type of card: Mastercard Visa American Express Delta Switch Other

Credit Card Number	
Expiry Date	
Issue Number (Delta and Switch only)	
Signature <i>Please note that your credit card will be used in the event of a no show or late cancellation. Please read the cancellation terms on your confirmation carefully.</i>	

All information given will be held strictly for the purpose of this booking and will not be passed to any third party. ****This service is provided by Jigsaw Conferences Ltd. Hamerville accepts no responsibility whatsoever relating to the venues or the bookings**